

San Joaquin Delta College
Batch Processing Cover Letter
2 + 2 Articulation

High School: _____

Number of Applications: _____

Secondary School Course Title/Number: _____

SJDC Course Prefix/Number: _____

I certify that the following steps have been completed:

- The student has completed the Application for Admission to San Joaquin Delta College, has been admitted to the college, and has obtained a Delta College ID number.
- The student completed the Application for College Credit and included her/his Delta College ID number.
- All holds or previous fees owed to the college have been cleared.
- An official, sealed transcript is attached to the Application for College Credit.

Instructor Name: _____

Phone Number: _____

Best time to contact: _____